

FUQUA SCHOOL

P.O. Drawer 328
605 Fuqua Drive
Farmville, Virginia 23901
(434)392-4131 (800)214-3460

APPLICATION AND ADMISSION PROCEDURES

APPLICATION

For Students Reapplying to Fuqua School:

Mail the completed Application for Admission, Enrollment Agreement, Health and Emergency Release form, Parental Consent form, recent photograph, and a \$350 registration fee per student by April 1 to: *Admissions Office, Fuqua School, 605 Fuqua Drive, P.O. Drawer 328, Farmville, VA 23901*. Registration fees received by April 1 will be applied to the 2007-2008 tuition balance; any registration fees received after April 1 will not be applied to the tuition balance. The registration fee is non-refundable.

For Students Applying to Fuqua School for the First Time:

1. Mail the completed Application for Admission, Enrollment Agreement, Applicant Questionnaire, Health and Emergency Release form, Parental Consent form, *Commonwealth of Virginia School Entrance Physical Examination and Immunization Certification Health Form*, copy of Social Security card, recent photograph, and a \$100 per student non-refundable application/assessment fee to: *Admissions Office, Fuqua School, 605 Fuqua Drive, P.O. Drawer 328, Farmville, VA 23901*.

2. The completed *Commonwealth of Virginia School Entrance Physical Examination and Immunization Certification Health Form* and copy of Social Security card must be submitted to the Admissions Office prior to the child's admittance. A certified copy of the student's state birth certificate must also be submitted to the School for verification prior to admittance. Once verification is complete, the original will be returned. A child must be 5 years old on or before September 30 to be eligible for kindergarten. A child must be 3 years old on or before September 30 to be eligible for pre-kindergarten (Fuqua School Early Learning Center-FSELC). Enrollment options for the FSELC are noted on the application. Part-time students may only attend on days for which they are registered.

3. Transcripts are required of all applicants grades 1-12. The Request for Student Records included in this packet must be delivered to the proper school official at the applicant's current school. Fuqua School reserves the right to recalculate transferring student GPA's in accordance to Fuqua School standards and methods.

4. The Character Questionnaire included in this packet must be completed by the principal, counselor, or instructor at the current school and returned to Fuqua School for applicants grades 1-12. The Math and English Recommendation forms also found in this packet must be completed by current teachers and returned to Fuqua School for applicants grades 6-12.

5. All new applicants grades K-12 are required to meet with the Director of Admissions prior to acceptance. Appointments may be made with the Admissions Office by e-mail at murphycm@fuquaschool.com or at (434)392-4131.

6. Upon acceptance, a non-refundable \$350 registration fee per student is required to hold a space. The registration fee for new students will not be applied to the 2007-2008 tuition balance.

OVER

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For Students Applying for Need-Based Financial Assistance:

If applying for Financial Assistance, obtain a Student Aid form from the Admissions Office. Complete and mail this form along with a copy of your recent tax return and the required fee directly to Tuition Aid Data Services (TADS). Allow at least 4 weeks for this information to be processed by TADS and Fuqua School. Awards are reported via U.S. Mail. See the Tuition Insert for detailed tuition, fee, and financial assistance information.

ADMISSION

For All Students:

1. Admissions decisions are determined by the Admissions Committee and based on student qualifications as determined through school transcripts, recommendations, questionnaires, and testing. *It is the responsibility of the parent/guardian to ensure that all required information has been submitted to the Admissions Office. A student's file must be complete before it will be reviewed by the Admissions Committee. Applicants suspended or expelled from any school will only be considered for admittance to Fuqua School under special circumstances.*
2. Applicants may be accepted on a conditional basis with periodic evaluation of academic progress and/or behavior.
3. If any student's academic or social behavior is in contradiction with the policies of Fuqua School, his or her continued enrollment will be evaluated by the Admissions Committee and President of the School.
4. When a waiting list is maintained by the Admissions Office, vacancies will be filled by the most qualified applicant while giving preference to current families and alumni.
5. Admissions notifications will be made by U.S. Mail.